

# Prairie du Chien Area School District

## Innovation for Success™

### POLICY COMMITTEE MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **May 23, 2016** in the Prairie du Chien High School Library Conference Room 125B, 800 East Crawford Street, Prairie du Chien, Wisconsin, meeting to follow Special Meeting and Buildings and Grounds Meeting, to start no earlier than 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

#### I. CALL TO ORDER

*Meeting was called to order by Christine Panka at 6:00 p.m.*

#### Present BOE Members:

*Nick Gilberts*

*Cassie Hubanks*

*Kyle Kozelka*

*Lynn O'Kane*

*Christine Panka*

*Devan Toberman (came at 6:03 pm)*

*Duane Rogers (came at 7:01 pm)*

#### II. OLD BUSINESS (action if appropriate)

#### III. NEW BUSINESS (action if appropriate)

- A. Effective July 1, 2016, a new law allows employees with the right to take leave from work for purposes of serving as a bone marrow or organ donor.

*Christine will develop language will be brought to June 13 Board meeting*

- B. Volunteer processes; background checks for volunteers

*Discussion on background checks and safety videos*

- C. Review Dance Club request to become a sport

1. Review Policy 1165-1166
2. Review Policy 960-961

*Discussion on request; further research to be done; add to June finance committee*

- D. Administrative Proposal: For the 2016-17 school year, the Co-curricular Code be changed so that School Board contracts with an Independent Investigator for all code violations. If any code violations are reported to administration, then administration would call this Independent Investigator and the Independent Investigator would proceed with the investigation, determine outcome, and assign the appropriate consequences per the code. There would be one appeal step to the School Board and this would be final.

*Discussion on proposal; further research to be done*

- E. Review new federal overtime regulatory rules that start December 2016:  
<https://www.dol.gov/WHD/overtime/final2016/>

*Discussion on proposal; further research to be done; finance/budget will review*

- F. Question on future Prom location and decorations
- G. High School Faculty proposal to change language in Student Handbook: Proposed Student Cell Phone and Electronic Device Changes for the 2016-2017 School Year; Includes all electronic devices except school issued devices such as Chromebooks.
1. When can a student use a cell phone or electronic device?:
    - a) Electronic devices may be used before school, during lunch period, and after school.
  2. Cell Phone/Electronic Policy:
    - a) No possession or use during any class periods during the regular school day, including but not limited to:
    - b) No possession or use in the classroom, library, and homeroom
    - c) No use in the hallways in between classes
    - d) No use in the locker room or coach's office
    - e) No use in "Closed Campus" due to disciplinary action
    - f) No use in after school detention, or in After Hours if student is there for failing grades
    - g) No use during assemblies unless prior approval by staff or administration
    - h) No use of earbuds in the hallway or classroom unless prior approval by staff or administration
  3. Consequences:
    - a) Step 1: Staff may confiscate and send the electronic device to the office. Student picks up the device in the office after school.
    - b) Step 2: Staff may confiscate and send the electronic device to the office. Student will need to turn the device into the office at the start of the school day. (1 Week) If not, the student may be moved to Step 5.

- c) Step 3: Staff may confiscate and send the electronic device to the office. Student will need to turn the device into the office at the start of school day. (9 weeks) If not, the student may be moved to Step 5.
- d) Step 4: Staff may confiscate and send the electronic device to the office. Student will need to turn the device into the office at the start of school. (Semester) If not, the student may be moved to Step 5.
- e) Step 5: Staff may confiscate and send the electronic device to the office and it will be returned to the parent/guardian only. The student will need to turn his/her electronic device into the office on a daily basis for the remainder of the school year.

*Discussion on proposal; consensus is that some handbook language will be done to change cell phones rules; more research to be done*

- IV. PARKING LOT (action if appropriate)
- V. ADJOURNMENT

*Motion by Devan and seconded by Lynn to adjourn meeting at 7:24 p.m. Passed unanimously with all in favor. Meeting Adjourned.*



*President*

*Notes taken by Drew Johnson*